



FINANCE MATTERS

Defense Military Pay Office

Fort Carson, CO

June 2014

INSTALLATION TIMELINESS

97.08%

OUTLYING SITES TIMELINESS

80.12%

Issue:

Reminder: the timeliness data is provided to Senior Leadership monthly. It is in the best interest of every Soldier to take all available steps to ensure timely submission of all pay documents.

TOP 3 LATE DOCUMENTS

- (1) LEAVE (190)
- (2) BAH (124)
- (3) FSA (99)

Unit/Brigade	Percentage	Unit/Brigade	Percentage
USA Health DUGWAY	100%	MEDDAC STAFF	99.61%
4/10 TH CAV	100%	2 ND BN 23 RD INF	98.29%
3-4 ASSAULT HELICOPTER BN	97.03%	1/68 ARM BN	97.73%
3 RD BDE	98.14%	588 TH BEB	99.66%
1ST BN, 38TH IN	99.30%	4 CAB HHC	98.77%
534TH SIGNAL CO	100%	75 TH BCTD 5 TH BDE 2 ND BCTG	100%
10 TH CSH	98.21%	64 TH SPT BN	97.98%
2 ND TRANS CO 1 ST PLT	100%	247 TH QTR MSTR CO	97.37%
59 TH MP CO	98.35%	127 TH MP CO	100%
110 TH MP CO	100%	759 TH MP CO	98.65%
148 TH MP	100%	440 TH CIVIL AFFAIRS BN	100%
918 TH CONTINGENCY CONT	100%	3-61 CAV	100%
WOUNDED WARRIOR CO A	100%	WOUNDED WARRIOR HHC	100%
242 OD BN	97.65%	MISSION SPT ELE	100%
7 TH INF DIV	100%	573 RD MOVEMENT CNTRL TEAM	100%
1/10 TH CAV	100%	2/4ID REAR D	97.78%
1-67 TH AR BN	100%	204 TH BSB	100%
3/16 TH FA	100%	1-4 TH ID DSTB	97.95%
1/4/BCT, 4 TH BSB	98.96%	2-1 CAV	98.52%



Unit/Brigade	Percentage	Unit/Brigade	Percentage
4-9 INF RGT	97.94%	1-66 TH AR BN	98.67%
2 ND BN 12 TH FA	98.51%	4ID BAND	100%
71 ST ORD CMD	100%	52 ND ENGR HHQ BN	98.96%
USAG	100%	DUGWAY UT, HHC DPG	100%
MISSILE DEFENSE INT & OPS	100%	JFCC-IMD/US STRATCOM	100%
53 RD SIGNAL BN	100%	FT SAM HOUSTON	100%

IMPORTANT DATES

Midmonth Cutoff

Monday 2nd June 2014

To affect mid-month pay

End of Month Cutoff

Wednesday 18th June 2014

To affect end-of-month pay

UCFR Pickup

Thursday 26 June 2014

UCFR Turn-in

Tuesday 8 July 2014

DMPO CLOSURES

June 19th Thursday – Mandatory Training

UCFR PICK-UP

The Fort Carson Defense Military Pay Office (DMPO) conducts a monthly finance information briefing in addition to the Monthly UCFR Distribution. The audience for this event includes all commanders, both military and civilian unit S-1s, and non-divisional unit PAC personnel. All Fort Carson units are to be present with their current Access and AAA- 162 Rosters. Leaders from the military pay office will be on hand to address any pay concerns from the Fort Carson Military Community.

UCFR pick-up from the Defense Military Pay Office is a requirement. When units are deployed, the Rear-D is responsible for pick-up and certification for the entire Battalion. The Rear-D Commander must certify all UCFRs and ensure all supporting documents for corrections are attached and returned to the DMPO by the suspense date. Deployed units should contact the Rear-D if there are changes to be made to deployed personnel pay accounts.

Please address all questions and concerns to 719-526-8325/8324.

PAC CERTIFICATION COURSE

The Fort Carson Defense Military Pay Office will be hosting a one day PAC Certification Course **Thursday 12 June at 0900 in Bldg 1220**, 1st Floor Conference Room. The purpose is to train S-1 personnel in the areas of pay and entitlements. Pre-registration is required: Please see your training NCO to register through ATRRS prior to training.

The next three courses will be held July 17th, August 14th and September 18th.



Briefings for Separating Soldiers

ETS Briefing is held on the 1st and 3rd Wednesday of every month at the SRP building (BLDG 1042) at 0700.

Retirement Briefing is held the 2nd and 3rd Wednesday of every month at the Balfour Beatty Community Center (6800 Prussman St) at 0800.

Briefings cover Final pay, Travel, Leave, Allotments, Disability Severance/ Separation Pay outs and more.

In/Out Processing Briefings

Levy Brief (PCS Departing Soldiers) is held on every Tuesday and Thursday of every month at 1129 Ellis Dr (Performing Arts Center) at 0815.

In-Processing Brief is held every weekday at BLDG 1013 on Long Street

DFAS Hire-A-Hero Internship Program

The Defense Finance Accounting Service DMPO Ft. Carson is seeking Wounded Warrior applicants for our Hire a Hero Internship Program. Continue to serve our Nation and your fellow Warfighters while gaining valuable job experience in either Military Pay or Computer Assistant functions.

The non-paid internship program is open to all soldiers in outpatient status at Ft. Carson, who have committed to transitioning out of the military. DFAS is seeking soldiers who have the desire to gain practical employment experience prior to transitioning to civilian life. Internship Participants will have the opportunity to enhance their career readiness and prepare for a future with DFAS, or another organization. Completion of the Internship Program may lead to full-time employment at one of DFAS' many locations.

Request an application by emailing HiringHeroes@dfas.mil or calling 719-524-0040.

Separations

Bonus Recoupment DODFMR VOL 7A Chapter 2

When a Soldier enlists or reenlists they sometimes receive a bonus. The Soldier must serve the entire term of their enlistment or reenlistment to be entitled to keep the full amount of their selective enlistment bonus (SEB) or selective reenlistment bonus (SRB). If the Soldier is discharged for any reason prior to their ETS date, an SEB or SRB may be subject to recoupment.

If the Soldier separates or retires with a disability, recoupment or repayment is not sought. Additionally, any remaining unpaid portion of bonus due to a Soldier shall be paid at the time of separation or retirement as described in 10 U.S.C., chapter 61 for a disability incurred in the line of duty in a combat zone.

Soldiers who were paid a bonus for a period of enlistment, who are discharged for immediate reenlistment for which no bonus is paid, may be considered to have completed the full term of service specified in the former enlistment contract, provided the term of the latter reenlistment includes the remaining period of service from the former enlistment.

Please see the Defense Military Pay Office for specific questions concerning which types of separation may/may not have a bonus recoupment.

TRAVEL

Dual Military BAH - Ft. Carson Policy FC Reg. 420-23

Upon arriving to Ft. Carson soldiers should be advised of the Dual Military policy:

Dual Military Soldiers are Soldiers married to another military person, regardless of branch of service.

Dual Military couples without dependents: E5's and below arriving to Ft Carson (newly assigned) will need a certificate of non-availability (CNA) from the unaccompanied personnel housing (UPH) office. Items needed for verification are a copy of orders from both

Soldiers bringing them to Ft Carson, a memo signed by the Unit Commander stating Soldiers have authorization to live off post, and a copy of their marriage certificate. The UPH Specialist will issue a CNA after Garrison gives approval.

Dual Military couples with dependents: allows one Soldier to receive BAH with dependent rate. The other Soldier is entitled to BAH at the without dependent rate. The Soldier (E5 and below) not claiming the dependents will need a certificate of non-availability from the UPH office.

Dual Military stationed apart: E5 and below will be treated like single Soldiers in accordance with AR420-1. Unaccompanied Soldiers, married to Soldiers on separate tours will be assigned to permanent housing – barracks, on the same basis as unmarried personnel.

Pregnant single Soldier: E5 and below - must provide a memorandum for authorization to live off post signed by a Company Commander, and a pregnancy statement from the hospital to the UPH Office, Building 1454, Room 207. The UPH Specialist will then submit the request for final approval.

For more information please contact SGT Foster at 526-5902.

MPR

FOREIGN LANGUAGE PROFICIENCY BONUS (FLPB) AR 11-6 - ALARACT 236/2013

Foreign Language Proficiency Bonus (FLPB) is an annual entitlement payable to soldiers who are deemed proficient in a foreign language. Soldiers who wish to receive this entitlement should take a language test through the education center. Soldiers should then provide their S1 a copy of the test scores (DA 330) so that a DA 4187, Request for Orders, may be generated. The DA 4187 should then be forwarded to the Brigade S1 so that FLPB orders may be generated. A list of current payable languages can be found in ALARACT MSG 236/2013. Languages not found in this message are considered dominant languages and payment is limited to specific cases. Soldiers in a language dependent MOS may be eligible to receive payment for dominant

languages if that language is their control language (CLANG). The CLANG must be identified on the orders, along with the Soldier's Primary MOS. Soldiers attempting to receive FLPB for more than one dominant language must be assigned to a language coded MTOE or TDA Billet and proficient at the 2/2 level or above. These languages will be paid at the C list level.

Deployed soldiers who are unable to re-test may receive an extension for up to 180 days from the date of redeployment to take the DLPT and recertify for FLPB. Commanders can certify proficiency on a DA 4187 in lieu of test scores. The above mentioned procedures regarding S-1's responsibility should still be followed to generate orders. This extension allows soldiers 180 days.

For questions on FLPB extensions, payable languages, and/or language dependent MOS', please refer to AR 11-6 and ALARACT 236/2013. You may also contact the Military Pay Review section at 526-4084.

SRP

Eagle Cash Card Program

Eagle Cash is a cash management tool designed to support U.S. military personnel deployed in combat zones and on peace-keeping missions. The program, which improves convenience for Soldiers and other authorized personnel, was developed and is managed jointly by the U.S. Army, U.S. Air Force and U.S. Department of the Treasury. The program uses smart-card technology and off-line batch processing to reduce the amount of U.S. currency in circulation overseas, and to take workload out of the base Finance Office, thus freeing up military personnel for other essential duties. **Eagle Cash** cards are issued at [selected pre-deployment sites in the U.S.](#), and at Finance Offices in contingency areas of operation where the program has been deployed.

Eagle Cash cards are a type of payment card referred to as [Stored Value Cards](#) (SVC) and can interface with automated kiosk devices located at convenient locations on the camp/base, which allow enrolled cardholders self-service access to funds in their U.S.-based checking or savings accounts. Funds on the card can be used to purchase goods and

services at the Post Exchange or Base Exchange, Postal facility, and most concessionaires on base. Each **Eagle Cash** kiosk transaction reduces Finance Office accountability and workload, and saves servicepersons time and money.

For more information please contact the following:

- In OCONUS (e.g. Balkans, OEF, OIF, etc): Contact your local Army or Air Force Finance Office.
In CONUS (U.S.): You can contact the **Eagle Cash**™ Customer Support Center by e-mail or telephone:
E-mail: eagle@bos.frb.org
DSN: (312) 955-3555
Toll Free (US): (877) 973-8982

The **Eagle Cash**™ Customer Support Center hours of operation are from 1:00 a.m. to 7:00 p.m. Eastern

CUSTOMER SERVICE

ADVANCE PAYMENTS DODFMR VOL 7A Chapter 32 (3201) AR 37-104-4

ADVANCE PAY: To provide funds to a soldier to meet extraordinary expenses incident to a government-ordered relocation. It is intended to assist with the out-of-pocket expenses, not typical of day-to-day military living, that precede or exceed reimbursements incurred in a member's change of duty locations.

- A. Advance pay can be taken up to 2 times in conjunction with a PCS move. One may be taken at the losing station 30 days prior to PCS departure. One more can be requested at the gaining station; however they must be requested within 180 days of arrival.
 - ✓ Married Soldiers – if first Advance Pay, they do not have to itemize expenses
 - ✓ Single Soldiers – regardless of grade will need to itemize expenses
 - ✓ Soldiers in the pay grade of E-4 and below, and all Soldiers requesting a 2nd advance pay,

- must obtain their Commander's (O-5 or higher) signature
- B. Soldier may request up to 3 months of base pay be advanced but the soldier must justify financial hardship.
 - C. Will be computed as Basic Pay less deductions and any continuous debts.
 - D. All requests must be submitted on DD Form 2560 AND accompanied by a copy of PCS orders or deployment orders (deployment must exceed 365 days).
 - E. Advance pay is paid back over a 12 month period. If Soldier takes more than one advance all advances will be paid back simultaneously within the 12 month period after each advance pay is released.

Special Actions

Career Status Bonus (CSB/REDUX) Regulations: DOD FMR, Vol 7A, Chapter 66

To be eligible for the CSB/REDUX election opportunity the member must complete 15 years of active service. Career Counselor or S-1 will notify member and type up a DD Form 2839 Career Status Bonus (CSB) Election Form. Finance cannot accept documents for processing no earlier than ten days prior to BASD (block 5 DD Form 2839 of the form). On DD Form 2839 pg 2 of 3 Blocks 13 and 17 must be signed by the first O-5 in the Soldier's chain of command and the same O-5 must sign both blocks. Once the DD Form 2839 is received by Finance, it could take up to 30 days for the member to receive payment. Payment will be taxed at 25% for Federal Withholding and any applicable state taxes. Bonus will be tax free for Soldier's who sign while assigned to a tax free location.

POC is Joseph Vann Jr. 719-526-6257.

Debt Management

Suspension of Involuntary Debt Collection for Deployed Soldiers AR 37-104-4, DODFMR Vol 7A, Ch 50, DODFMR Vol 5, Ch 28

1. The purpose of this article is to provide clarification on debts that may or may not be suspended when a Soldier has been deployed to a tour of duty in combat operations or a

combat zone with the Commander's approval. Commanders may request suspension of debts for Soldiers deployed to a tour of duty in combat operations or a combat Zone for the following type debts:

- a. Debts resulting from the overpayment of Military Pay and Allowances, which "are not" the fault of the Soldier.
- b. Debts resulting from excess cost of shipment of household goods.
- c. Debts resulting from unpaid hospital bills for medical services furnished a dependent.
- d. Debts resulting from an enlistment or reenlistment bonus for an un-served period. Debts resulting from failure to satisfy a condition of a bonus or similar benefit.
- e. Debts resulting from repayment of Advance Pay.

2. The local servicing finance will not suspend debts for Soldiers deployed to a tour of duty in combat operations or a combat Zone for the following type debts:

- a. Debts resulting from the overpayment of Military Pay and Allowances, which "are" the fault of the Soldier.
- b. Debts resulting from routine administrative adjustments that correct overpayments resulting from clerical or administrative errors, delays in processing pay documents, or an automated pay system error.
- c. Debts resulting from loss, damage, or destruction of government property.
- d. Debts resulting from non-payment for services provided by Army Non-appropriated Fund Instrumentalities.
- e. Debts resulting from forfeitures directed by Court Martial or Article 15, UCMJ.
- f. Debts resulting from jury duty fees from any court.

3. For debts identified in paragraph 1 above, the local finance office may suspend collection until the Soldier acknowledges receipt of the debt notification. In cases where collection of the debt will cause undue hardship as determined by the Soldier's commander, the collection can be suspended for up to 90 days upon completion of the Soldier's tour of duty in the combat operations or combat zone where hardship exists, unless the Soldier request or consents to initiation at an earlier date.

4. For debts identified in paragraph 2 above, normal debt collection procedures and due process applies.

Processing

PACIDN UPDATES

Here at the Defense Finance and Accounting Service we need to know what unit Soldiers are assigned to all times. The best way to do that is for the S1 to keep the local Defense Military Pay Office (DMPO) continually apprised of your soldiers' comings and goings.

During the monthly Unit Commander's Financial Report scrubbing, please fill out the PACIDN Changes Insert with complete information of your soldier's arrivals and departures. This also facilitates another important task of the Ft. Carson Pay Office by routing correspondence correctly back to the soldiers' "true" unit of assignment. A simple re-assignment DA Form 4187, Commander's memo, etc., submitted the same day the soldier leaves your unit, can alleviate hours of paperwork and effort especially at UCFR time. Don't forget we cannot make changes to your UCFR due to Retirements, ETSs, or PCSs; your service members will drop off your AAA-162/UCFR automatically.

For further information and guidance on PACIDN changes please call Mr. Moore at 526-8325/8324/3098/3099.

Defense Military Pay Office

Business Hours: 0730-1600

BLDG 1220

Customer Service

Military Pay Inquiries (719) 526-6254

Disbursing (719) 526-5151

BLDG 1218

In/Out Processing, Travel,
Separations and Retirements

BLDG 1042

Reserve Pay Room 307

SRP Room 340

Defense Military Pay Office POCs

Commander	526-3443
Deputy Director	526-3443
Customer Service/Special Actions	526-1052 526-6294
Building 1220 Lobby	526-6257
Debt Management	526-5795
Building 1220 Lobby	526-2607
Disbursing	526-5151
Building 1220 Lobby	526-5151
In & Out Processing	526-1302
Building 1218 Room 236	Supervisor: 526-6230
IOP/Reserve Pay/Separations/SRP Site	Supervisor: 526-6230
MPR	526-6262
Processing/ Customer Service/ Debt Management/Special Actions	Supervisor: 526-8507
Reserve Pay	526-9812
Building 1042 Room 307	526-9812
Separations/Retirements	526-8236
Building 1218 Room 229	526-4233
Wounded Warrior	524-0315
Building 1220 Room 140	524-0315
230th Financial Support Unit	
	526-1534
First Sergeant	524-1130



Please tell us how well your finance office is supporting you at the following link:

https://ice.disa.mil/index.cfm?fa=card&site_id=614&service_provider_id=115982

