

Directorate of Logistics

Fort Carson, Colorado



Hazardous Material Control Center Supply Support Activity

(Center of Excellence)

**External Standard Operating Procedures (SOP)
Hazardous Material Management Program
January 2013**



Table of Contents

Page

1) Purpose	1
2) Scope	1
3) DOL HMCC SSA Mission	1
4) HMCC SSA Responsibilities	2
5) General	4
6) Customer Responsibilities	5
7) Requesting Hazardous Materials from the DOL HMCC SSA	7
8) Customer Pick Up of Hazardous Materials	7
9) Mandatory Pre-Purchase Review of GPC Requests	8
10) Statements of Non-Availability of HM (SONA)	8
11) Site Assistance Visits (SAV)	8
12) Shelf Life Management and Monitoring of HM	9
13) Additions to the DOL HMCC SSA Authorized Stockage List (ASL)	9
14) Customer Comment and Feedback	10
15) Quality Policy	11

APPENDICES A through K

DEPARTMENT OF THE ARMY
Fort Carson, Colorado 80913

January 2013

Directorate of Logistics (DOL)
Hazardous Material Control Center (HMCC) Supply Support Activity (SSA)
Center of Excellence

Hazardous Material Management Program External Standard Operating Procedures (SOP)

1. Purpose:

The purpose of this SOP is to establish uniform policies, procedures, and responsibilities for the effective management of hazardous materials requested and used on Fort Carson.

2. Scope:

Fort Carson Environmental Protection and Enhancement policy mandates that all requests for Class III hazardous materials (HM) are submitted to/through the DOL HMCC Supply Support Activity (SSA). **For all HM being considered for purchase with a Government Purchase Card (GPC), a mandatory pre-purchase review of the GPC request by the DOL HMCC SSA is required prior to unit or activity actual purchase.** Fort Carson Regulation 200-1 paragraph 12-6 titled HAZARDOUS MATERIAL MANAGEMENT states, "Hazardous Materials (HM) can become hazardous waste or pollute the environment if not properly managed. Therefore, users of hazardous material **will** participate in the Fort Carson, Hazardous Material Control Center (HMCC) program." Paragraph 12-6a of the same regulation goes on to state, "All hazardous materials will be purchased through the HMCC. **Any/all credit card purchases must be pre-approved in writing.**" As such, and as identified in the introduction to FC Reg 200-1, the procedures contained here-in will be adhered to by all tenant units, activities, and directorates, contractor organizations, off site customers, active guard, and reserve components assigned or attached to Fort Carson.

3. DOL HMCC SSA Mission:

a. With regards to hazardous material requirements support the mission readiness of the installation.

b. Establish the HMCC SSA as the prime SSA for Class III hazardous material customer requirements on the installation.

c. Provide a single point of control for the requisition, shipment, receipt, temporary storage, issue, mandatory environmental tracking and reporting of hazardous materials requested and used on Fort Carson.

d. In accordance with FC Reg 200-1 review all request for Class III HM, including **Government Purchase Card (GPC)** requests. (Customers seeking to obtain HM GPC approvals follow the procedures identified in paragraph 9 of this SOP.)

e. Maintain and facilitate an active and comprehensive customer hazardous material inspection and shelf life management program.

f. In accordance with FC Reg 200-1 perform customer Site Assistance Visits (SAV's) and briefings as required, and as directed for the purpose of indoctrinating new or re-evaluating installation customers into the Fort Carson hazardous material program. ***(See Appendix B to view an example of the DOL HMCC SSA Site Assistance Visit (SAV) checklist.)***

g. Encourage and fully support installation continuous improvement processes and initiatives which contribute to the effective management of hazardous materials requested, and used on Fort Carson.

h. Operate the DOL HMCC SSA in accordance with Federal, state, county, Department of the Army, Occupational Safety and Health Administration (OSHA), Code of Federal Regulations (CFR), and local Fort Carson policy, procedures and guidelines.

4. HMCC SSA Responsibilities:

a. Review All HM Requests: The DOL HMCC SSA is responsible for reviewing all hazardous material requests, including requests being considered for purchase with a Government Purchase Card (GPC). Filling the request is based on the unit or activity established Basic or Operational Load List requirements. These loads are also referred to as Unit Basic Load **(UBL)** or Authorized Usage List **(AUL)**. As defined in AR 710-2, "loads are a quantity of durable and expendable supplies kept to sustain operations"

b. Basic loads: These loads are designed to support combat operations for a prescribed 30 days.

c. Operational Loads: These loads are designed to sustain peacetime operations, such as Garrison operations for a period of 15 days. These loads will be developed and justified on the basis of local experience.

d. Basic and Operational Load List Requirements Register: Regardless of the type of load, in accordance with AR 710-2 Section IV, Management of Loads, paragraph 2-20 b(c) a basic and operational load lists register, or list by supply class requirements of all items authorized and required will be developed by the unit, and approved by the using unit commander or activity head, and copies of the approved load list will be retained in file with the DOL HMCC SSA.

e. Ensure that all hazardous materials requested for customers are serviceable, well within their shelf life period, and possesses no damage or shortages prior to issue, and if damage or other discrepancies are found process Supply Discrepancy Reports in accordance with applicable supply regulations.

f. Material Safety Data Sheets: The DOL HMCC SSA will assist customers requiring or using hazardous material in obtaining product Material Safety Data Sheets (MSDS). ***(See Appendix C for procedures for requesting MSDS assistance and support.)***

g. HM Serviceable Turn-ins: The DOL HMCC SSA is responsible for accepting customer turn-ins of excess unopened **SERVICEABLE** Class III products, and as such is recognized as the only authorized turn-in point for excess unopened **SERVICEABLE** Class III products on the installation. DA Form 2765-1 Request for Issue or Turn-in is required for the turn-in of customer SERVICEABLE Class III products to the DOL HMCC SSA. ***(See Appendix D to view an example of DA Form 2765-1 turn-in.)***

h. Free Issue Program: All unopened **SERVICEABLE** Class III products that are accepted by the DOL HMCC SSA for turn-in are inducted into the DOL HMCC SSA hazardous material Free Issue Program, and are made available to other supported customers upon request at no cost. The purpose of and the goals of the DOL HMCC SSA Free Issue program are as follows:

1. Identify unit/activity **SERVICEABLE** excesses of Class III hazardous materials on the installation that are no longer required.
2. Provide a central point for the turn-in of excess unopened **SERVICEABLE** Class III HM products on the installation.
3. Recoup **SERVICEABLE** Class III HM, and if required/requested issue at no cost to other supported customers excess unopened **SERVICEABLE** Class III products.
4. Minimize the generation of wastes.
5. Achieve cost avoidance.

(See Appendix E of this SOP to review customer procedures for requesting Free Issue unopened Class III products from the DOL HMCC SSA.)

5. General:

a. The primary automated supply system used in the DOL HMCC SSA to facilitate customer requisition, receipt, issue, shipment and maintain inventory accountability of hazardous material is the Standard Army Retail Supply System (SARSS).

b. In order to properly track and report hazardous materials used on Fort Carson, the DOL HMCC SSA utilizes the Department of Defense (DOD) automated environmental tracking system known as the Hazardous Material Management System (HMMS).

c. Publications affecting the operations of the DOL HMCC SSA are identified but, are not limited to those referenced in this SOP. **(See Appendix K)**

d. Unless otherwise published in the Post Mountaineer, or through a DOL Supply Flasher, the DOL HMCC SSA warehouse building 400, and main office building 406 will be **closed** on the following identified federal holidays.

New Years Day
Martin Luther King
Day Presidents Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day *(Usually open for normal business if on a weekday)*
Thanksgiving Day
Christmas Day

e. Location and operating hours for the DOL HMCC SSA:

Buildings: 400 and 406
Days of Operation: Monday - Friday
Hours of Operation: 7:30am – 4:00pm

f. DOL HMCC SSA points of contact:

Contractor Operations Site Manager, located in building 406, phone number 719-526-5349 and fax 719-526-5587.

Hazardous Material Warehouse, building 400 phone number 719-526-2979.

g. DOL HMCC SSA Government points of contact:

Contracting Officer's Representative (COR), bldg 8000, phone number 719-526-0867.

Accountable Officer building 330, phone number 719-526-9094.

DOL, Chief of Supply and Services, building 8000, phone number 719-526-9086.

6. Customer Responsibilities:

a. Commanders and activity heads are responsible for assigning and designating in writing the following environmental roles.

(1) Environmental Protection Officer (EPO): The role of the EPO is to provide the unit or activity with the leadership, training, and environmental awareness necessary for the organization to comply with the laws, policy and guidelines for effective stewardship of hazardous materials requested and utilized. EPO's are the front line in meeting Fort Carson's environmental protection goals. Assigned EPO's are responsible for keeping the continuity of environmental books, binders, perform monthly inspections, ensure HM does not expire while in storage, and if required update/extend shelf life periods and markings as required and in accordance with DOD 4140.27-M, Shelf-Life Management Manual. See paragraph 12 of this SOP for resource information phone numbers that can assist customers with this important area of management. Other EPO duties include supervise all spill response training performed at the unit/activity level, ensure that personnel have access to Personal Protective Equipment (PPE) when needed, and that Material Safety Data Sheets (MSDS's) are readily available for all HM used and stored.

(2) Mandatory EPO Training Requirements: All first time assigned/designated EPO's are required to attend the Environmental Protection Officer's training course. This course is offered on Fort Carson, and is a valuable orientation for all first time EPO's discussing and exploring environmental management practices, customer and Fort Carson issues, concerns, as well as provide environmental references to aid the EPO in carrying out his/her duties. For information on EPO class scheduling dates, times and location the Department of Public Works (DPW) Environmental Compliance Branch may be contacted at 719-526-4446.

(3) Hazardous Material Custodian: This is the individual or individuals designated in writing by the unit commander or activity head who will be responsible for the requisitioning, receiving, and turn-in of excess **SERVICEABLE** unopened Class III hazardous materials to the DOL HMCC SSA.

b. Unit/Activity Documentation Requirements: In order to be serviced by the DOL HMCC SSA, and prior to submitting requests for hazardous materials, commanders and activity heads must prepare and submit to the DOL HMCC SSA the following documentation package:

1. Commander, or Activity Head Assumption of Command Orders
(See Appendix F to view a format example)
2. DA Form 1687 Notice of Delegation of Authority-Receipt for Supplies
(See Appendix G to view an example of a completed form)

3. A copy of the unit or activity HM load list requirements or register completed and signed by the commander or activity head. This is a requirement identified in AR 710-2 Section IV, Management of Loads, paragraph 2-20 b(c) which states, “a basic and operational load lists register, or list by supply class requirements of all items authorized will be developed, and approved by the using unit commander/activity head, and copies of the approved load list will be on file.” The terms for this purpose Basic Load (**BL**) and Unit Basic Load (**UBL**) are synonymous with each other and are designed to support combat operations for a prescribed number of 30 days. Operational Load (**OL**) and Authorized Usage List (**AUL**) are also synonymous with each other; however they are intended to sustain peacetime operations such as in a Garrison setting for a period of 15 days, and these loads will be developed and justified on the basis of local experience.

Note:

The submission of the unit or activity HM load requirements lists or register will also satisfy the Occupational Safety and Health Administration (OSHA), and the Code of Federal Regulation Standard 1910.1200 requiring employers to maintain a list of hazardous chemicals used in the workplace; this standard also applies to Government work centers and locations where HM is used and stored.

In order to assist customers in identifying and completing their HM load requirements list or register, the DOL HMCC SSA has prepared for customer use a standard HM inventory list register. The list identifies items and their National Stock Numbers that are routinely carried by and requested from the DOL HMCC SSA. The form allows customers to easily document their hazardous material requirements and quantities, and thus easily comply with the standard. **(See Appendix H to view the standard HM requirements list register form.)**

All forms (1-3) identified above must be completed prior to being serviced by the DOL HMCC SSA, and updated at least yearly or as major changes occur. Examples of major changes include but, are not limited to; change of commander or activity head, major changes to MTOE or TDA requirements, outdated DA 1687, or the start of a new FY.

7. Requesting Hazardous Materials from the DOL HMCC SSA:

a. Automated Procedures: The preferred method for customers to submit their HM requisitions will be through their automated systems capabilities. Compatible systems that flow to the DOL HMCC SSA include the following automated systems.

Standard Army Retail Supply System (SARSS)
Standard Army Maintenance System Installation Enhanced (SAMS-IE)
Unit Level Logistics System (ULLS)
Property Book Unit System Enhanced (PBUSE)

b. Walk Through Procedures: Units and activities not possessing compatible automation systems, or temporarily assigned to the installation may utilize hand carry methods. Prior to submitting requests for HM ensure that the following documentation requirements are met.

(1) Ensure that the unit commander or activity head has signed the back side of the top copy of the request, provided a brief summary of why the item is required, and that your financial resource manager has validated (signed), and dated the request. ***(See Appendix D, DA Form 2765-1 Request for Issue or Turn-in.)***

(2) Obtain the signature of one of the following: the DOL HMCC SSA Accountable Officer located in Building 330, the unit SSA Chief Warrant Officer, Unit Commander, or for civilian organizations the activity head.

(3) Hand-carry the request/s to the DOL HMCC SSA for issue.

8. Customer Pick Up of Hazardous Materials:

a. As required in AR 710-2 Supply below the National Level customers are required to pick up hazardous materials within five work days of notification. The HMCC will notify all customers when HM are ready for pick up. HM not picked up within the timeframe identified will be referred to the DOL HMCC SSA Accountable Office.

b. All hazardous materials will be picked up and transported using a Government tactical or properly dispatched GSA vehicle. Prior to loading transport vehicles with hazardous materials DOL HMCC SSA personnel will visually inspect the vehicle, ensuring that all vehicles are clean, free of hazards, and that all safety procedures are followed.

c. The use of privately owned vehicles to pickup HM from the DOL HMCC SSA is strictly **PROHIBITED**. Personnel arriving at the DOL HMCC SSA in a privately owned vehicle **WILL NOT BE LOADED**.

9. Mandatory Pre-Purchase Review of all HM Government Purchase Card (GPC) Requests:

a. As stated and required in paragraph 2 of this SOP, the DOL HMCC SSA is responsible for reviewing all hazardous material requests including reviewing all GPC requests prior to actual purchase by the unit or activity.

b. In accordance with Fort Carson GPC regulation, FC Form 68-7 titled, "GPC Purchase Request Form," will be utilized to identify and document all GPC request, this includes request for HM. In order to comply with this requirement the customer will follow the instructions provided below.

c. Prepare FC Form 68-7 GPC Purchase Request Form ensuring the upper third of the form is completed. Provide sufficient detail i.e. requestor name, phone number, date of order, unit or activity, fax number, date item is required by, description, model, part number, manufacturer name, quantity, unit of issue, price per unit, and suggested source of supply. Submit the completed FC Form 68-7 to the HMCC SSA to facilitate and complete the pre-purchase review. *(See Appendix A to view an example of a completed FC 68-7 form.)*

d. Compliance by customers of the HM GPC Pre-Purchase Review requirement can be an effective tool for the installation. During the Pre-Purchase Review DOL HMCC SSA personnel on behalf of the customer can immediately cross-reference the customer's requirements against the on hand inventory in the DOL HMCC SSA, and when like, suitable, substitute or equivalent National Stock Number items are found, can immediately issue the item, thus saving the customer valuable time, money and effort. Additionally, this pre-scrub of the customer's GPC HM requirements prior to actual purchase can contribute to the minimization of HM excesses which ultimately could lead to future generated wastes and their disposal costs.

10. Statements of Non-Availability (SONA):

a. This form is provided to customers at the time of the GPC HM Pre-Review screening if the requested item cannot be filled, or when a suitable item is not immediately available through the DOL HMCC SSA. The **SONA** records the customer's requirements, and also serves to comply with the OSHA and CFR mandatory requirement to track and report all HM. *(See Appendix I to view an example of a SONA form.)*

b. The SONA form is only available at the DOL HMCC SSA during normal duty hours.

11. Site Assistance Visits (SAVs): The DOL HMCC SSA on an as needed or requested basis conducts customer SAV's. The purpose of SAVs is/are to assist customers in maintaining compliance with the regulatory requirements pertaining to HM management. The Hazardous Material Custodian and or EPO must be present during the SAV, and any deficiencies noted

must be corrected by the next scheduled unit/activity SAV. DOL HMCC SSA personnel can assist units and activities in correcting noted deficiencies as needed. A report of noted deficiencies will be provided to the EPO or Hazardous Material Custodian. All SAVs are intended to be proactive, positive and constructive in nature. SAVs can be arranged by calling the DOL HMCC SSA site manager at 719-526-5349.

12. Shelf Life Management and Monitoring of Hazardous Materials:

Once the DOL HMCC SSA has issued HM to units and activities, it becomes a unit and activity responsibility to monitor HM stocks while in storage. DOD 4140.27-M provides information for the surveillance, monitoring, inspection, and methods used for updating shelf life extensions and markings of HM while in storage. Additional materials, publications and training can be requested through the Logistics Support Activity (LOGSA) Packaging, Storage and Containerization Center (PSCC) located in Tobyhanna Army Depot, PA help desk phone number 570-615-7685/7105.

13. Additions to the DOL HMCC SSA Authorized Stockage List (ASL):

a. Units and activities may submit to the DOL HMCC SSA Government Accountable Officer a Memorandum for Record in which the unit or activity can request the addition of new hazardous materials to the DOL HMCC SSA Authorized Stockage List.

b. A change in MTOE or TDA mission equipment requirements may be cases in which new National Stock Numbers for HM are required.

c. All requests for new HM support will be closely reviewed on a case by case basis by the DOL HMCC SSA Government Accountable Officer, and must be approved for use on the installation in advance by the Fort Carson Department of Public Works (DPW) Environmental Chemist prior to the DOL HMCC SSA adding the product to its inventory. Factors which may impact the approval of new HM lines are but, are not limited to the following

- (1) The assignment of a national stock number.
- (2) Whether there is a suitable substitute already established and available.
- (3) Demand frequency.
- (4) Hazardous material characteristics.
- (5) Environmental friendliness of the product.

- (5) Storage requirements and compatibility issues.
- (6) Availability of product.
- (7) Quantity of product required or requested.
- (7) Approval by the DPW Environmental Chemist.
- (7) Other

Some aviation products may not be subject to the criteria and considerations noted above. Customers may submit recommendations for adding new items to the DOL HMCC SSA Accountable Officer, and Site Manager. ***(See Appendix J to view the form for requesting HM additions.)***

14. Customer Comments and Feedback:

a. There are two methods for customers of the DOL HMCC SSA, building 400 and 406 to submit customer comments and feedback, and they are detailed below.

(1) Interactive Customer Evaluation (ICE), this system is a web-based tool that collects customer feedback on services provided and rendered by various organizations throughout the Department of the Defense (DOD). The ICE system allows customers to submit online comment cards to rate the service providers they visit.

The ICE system is designed to improve customer service by allowing managers and others to monitor the satisfaction levels of services provided through reports and customer comments. To enter your comments into ICE follow the directions below.

- In your internet search bar enter www.carson.army.mil and click Go
- Find the ICE Button on the page, and click
- Look for the Show all Service Provider Button on the page, and click
- Locate DOL HMCC (HAZMAT) line, and click
- Enter your comment/s, and when completed, click on Submit
- Your comments have now been electronically submitted

(2) Direct Contact, the names and phone numbers of DOL HMCC SSA contractor and Government personnel are provided within the General Section of this SOP. Valued customer comments and feedback are always welcomed.

b. Regardless of the method customers choose to submit their comments, the DOL HMCC SSA will make every effort to provide return responses to customer comments and feedback when requested by the customers within three business days of initial customer submittal. In order to accomplish this customers are encouraged to provide their name, identify their organization, and provide a return phone number and or e-mail address when submitting their comments.

15. DOL HMCC SSA Quality Policy:

Our commitment to you the customer, our promise to you the customer is, “Customer Assistance, Education and Satisfaction.” We are committed to providing you, our customer, services that are second to none. Customer satisfaction can only be achieved by encouraging teamwork and open communication, by ensuring that overall technical proficiency within our ranks is at its highest level possible, and ultimately with us the provider, taking time to fully listen and understand your mission needs and requirements. Our quality commitment to you the customer, our goal to you the customer is, “Customer Assistance, Education and Satisfaction.”



DOL HMCC SSA

Sample GPC Purchase Request for Hazardous Material Items

FC Form 68-7-E

GPC PURCHASE REQUEST FORM							
<i>MICC is the proponent; the approving authority is U.S.C. Sec. 501-502)</i>							
REQUESTOR'S NAME: Joe Soldier				PHONE: 526-0000	ORDER DATE: 07/26/12		
UNIT: 246th QM		LOG#: LP LOG # 001	FAX#:		REQUEST DATE: 08/01/12		
ITEM(S) REQUESTED	QTY	UNIT PRICE	TOTAL	SPLY/SVC/FOOD	EXP	DUR	NON-EX
81NSN3738849 POWER GREEN CLEANER (12 - 22 oz BOTTLES PER BOX)	1	\$60.18	\$60.18	SPLY	X		
81NSN5128969 AEROSOL OFFICE CLEANER (18 oz CAN - 12 PER BOX)	1	\$60.63	\$60.63	SPLY	X		
81COX00031CT TOILET BOWL CLEANER (24 oz BOTTLE - 12 PER CARTON)	1	\$29.03	\$29.03	SPLY	X		
VENDOR'S NAME/PHONE: EnvisionExpress.com (online ordering)			TOTAL: \$149.84	<input type="checkbox"/> CTA <input type="checkbox"/> Cleared: AMDF			
BUDGET/FUNCTIONAL PROPONENT/PBO COORDINATION (If Required)							
Organization	NAME/TELEPHONE	COORD ORGAN LOG #	DATE				
MICC-FC							
NEC							
DLA-DS							
DOL							
DPW							
PBO							
TMP							
OTHER							
CARD HOLDER'S NAME:				CERTIFYING OFFICER'S NAME:			
CARD HOLDER'S SIGNATURE: <small>Click to Sign</small>				CERTIFYING OFFICER'S SIGNATURE: <small>Click to Sign</small>			
UNIT:				UNIT:			
DATE:		PHONE:		DATE:		PHONE:	
NONEXPENDABLE IMPAC PURCHASE							
TO PBO: INST <input type="checkbox"/> DMMC <input type="checkbox"/> TSC <input type="checkbox"/> RPBO <input type="checkbox"/> CPBO (NLT 3 work days after receipt) <input type="checkbox"/> UNIT: _____							
REQUEST THE FOLLOWING IMPAC PURCHASE BE RECORDED ON THIS UNIT'S PROPERTY BOOK HANDRECEIPT UNIT PHONE: _____							
NOMENCLATURE: _____ AUTHORITY: _____ (e.g., CTA, AR, Special LOA, TM, etc)							
MAKE: _____ MODEL: _____							
SERIAL#: _____ QTY: _____ UNIT PRICE: _____ TOTAL PRICE: _____							
DOC NO: (To be assigned by appropriate PBO) _____							
HANDRECEIPT HOLDER SIGNATURE: _____ DATE: _____							
I HAVE RECEIVED THE ABOVE REQUESTED ITEMS, AS ANNOTATED ON THE INVOICE, FROM THE GPC.							
PRINTED NAME				SIGNATURE			
POSITION				DATE			

FC FORM 68-7-E, JUN 2012

PREVIOUS EDITIONS ARE OBSOLETE



DOL HMCC SSA Unit/Activity Hazardous Material Item Site-Assistance Visit (SAV) Checklist

Date of Visit: _____ **Unit/Activity Visited:** _____

Bldg #: _____ **Duty Phone:** _____

Unit/Activity POC: _____ **DODAAC:** _____

Authority To Receive/Use Hazardous Material Items

[Y] [N] [N/A] Does the unit/activity have a current “signed” copy of DA Form 1687, authorizing personnel to conduct Class III operations with the Hazardous Material Control Center? (AR 710-2 (2-8a))

[Y] [N] [N/A] Does the unit/activity have on file additional duty appointment orders for personnel assigned as Hazardous Material Custodians? (AR 710-2 (2-8a)(2))

[Y] [N] [N/A] Does the unit/activity have on file, a copy of internal procedures on how hazardous material operations will be conducted at the unit/activity level or with its subordinate units? (AR 710-2 (1-31(b)))

Storage & Use Hazardous Material Items

[Y] [N] [N/A] Does the unit/activity have a current, complete written inventory of all hazardous material items listing the product name, product description, hazard warning (caution/warning/danger) and location of the product MSDS? (29 CFR 1910.1200)

[Y] [N] [N/A] Does the unit/activity have copies of Material Safety Data Sheets (MSDS) for all hazardous materials currently on-hand ? (AR 710-2 (1-30(b)(e)) and (29 CFR 1910.1200)

[Y] [N] [N/A] Are ALL hazardous material item packages/containers clearly labeled with a HMCC serial-numbered yellow barcode label? (DOL/HMCC SSA External SOP)

[Y] [N] [N/A] If locally purchased (IMPAC Purchase Card) hazardous materials are on-hand, are ALL items labeled with an “HMCC AUTHORIZED / OFF-POST PURCHASE” yellow barcoded label? (DOL/HMCC SSA External SOP)

[Y] [N] [N/A] Are ALL “free issue” hazardous material containers obtained from the HMCC labeled with a yellow barcoded “HMCC FREE ISSUE” label? *(DOL/HMCC SSA External SOP)*

[Y] [N] [N/A] Does the unit have an area or location (locker, room, etc.) available in which hazardous material containers are stored securely? *(AR 710-2 (1-31(h))*

[Y] [N] [N/A] Are ALL empty hazardous material containers disposed of thru the DPW Recycling ? *(AR 710-2 (1-31(f))*

[Y] [N] [N/A] Does the unit/activity have on file a current copy of the Authorized Use List (AUL) for hazardous materials utilized within the unit/activity? *(710-2 (1-28))*

[Y] [N] [N/A] Are shelf-life management procedures in place to ensure First-In First-Out (FIFO) procedures are taken to issue the oldest material with the least remaining shelf life? *(TM 38-410 (4.22))*

[Y] [N] [N/A] Are copies of the signed HMCC SONA (Statement Of Non-Availability) form and the purchase receipt retained for each IMPAC card purchase of hazmat items? *(DOL/HMCC SSA External SOP)*

[Y] [N] Does the unit have a current copy of the DOL/HMCC SSA External Standard Operating Procedures? *(AR 710-2 (1-30(a))*

Additional Notes:

HMCC Hazardous Materials Specialist Signature: _____

SAV Date: _____ **SAV Time of Visit:** _____



DOL HMCC SSA MATERIAL SAFETY DATA SHEET (MSDS) REQUEST FORM

PLEASE PRINT CLEARLY THE FOLLOWING INFORMATION:

Requestor's Name: _____

Unit/Activity Name: _____ DODAAC: _____

Building Number: _____ Phone Number: _____

PRODUCT/ITEM INFORMATION:

Product/Item NSN: _____

Product/Item Name: _____

Product/Item Manufacturer Name: _____

Product/Item Part Number: _____

Requestor's Signature _____ Date: _____

FAX COMPLETED FORM TO: 526-5587 or HAND-CARRY THIS FORM TO THE DOL/HMCC SSA BUILDING 406 or 400 FOR PROCESSING. (PLEASE ALLOW 24 HOURS FOR PROCESSING THIS REQUEST)

(ENTER YOUR FAX NUMBER BELOW IF YOU CANNOT PICKUP THE HARDCOPY OF THE REQUESTED MSDS)



DOL HMCC SSA DA Form 2765-1

CUSTOMER SERVICEABLE HM TURN-IN EXAMPLE

DOC IDENT	ROUT IDENT	M	FSC	FIN	ADD	UNIT	QUANTITY	SVC	REQUESTOR	DATE	SERIAL	DEM	SVC	SUPPLEMENTARY	FUND	DISTRI	PROJECT	PRI	REQ DEL	ADV
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
SEND TO: DOL / HMCC SSA BUILDING 400										REQUEST IS FROM: W91FPV BUILDING 8000										
A										B										
C										D										
E										F										
G										H										
I										J										
K										L										
M										N										
O										P										
Q										R										
S										T										
U										V										
W										X										
Y										Z										
AA										AB										
AC										AD										
AE										AF										
AG										AH										
AI										AJ										
AK										AL										
AM										AN										
AO										AP										
AQ										AR										
AS										AT										
AU										AV										
AW										AX										
AY										AZ										
BA										BB										
BC										BD										
BE										BF										
BG										BH										
BI										BJ										
BK										BL										
BM										BN										
BO										BP										
BQ										BR										
BS										BT										
BU										BV										
BW										BX										
BY										BZ										
CA										CB										
CC										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										
CP										CP										
CQ										CQ										
CR										CR										
CS										CS										
CT										CT										
CU										CU										
CV										CV										
CW										CW										
CX										CX										
CY										CY										
CA										CA										
CB										CB										
CC										CC										
CD										CD										
CE										CE										
CF										CF										
CG										CG										
CH										CH										
CI										CI										
CJ										CJ										
CK										CK										
CL										CL										
CM										CM										
CN										CN										
CO										CO										



DOL HMCC SSA

Assumption of Command Order Letter Example



DEPARTMENT OF THE ARMY
HEADQUARTERS AND HEADQUARTERS COMPANY
3RD BRIGADE SPECIAL TROOPS BATTALION, 3RD BRIGADE COMBAT TEAM,
4TH INFANTRY DIVISION
FT CARSON, CO 80913

AFYB-STU-HHC-CO

06 October 2011

MEMORANDUM FOR RECORD

SUBJECT: Assumption of Command

1. By the authority of paragraph 3-4, AR 600-20, the undersigned assumes command of HHC, 3rd Special Troops Battalion (UIC: WJKKT0) effective date 06 October 2011
2. POC for this memorandum is the undersigned.

MICHELLE S. MCCARROLL
CPT, MI
Commanding

DISTRIBUTION:

- 1- Individual Concerned
- 1- Next Higher Command
- 1- Post on Company Board



DOL HMCC SSA Signature Card DA Form 1687 Example

NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES <small>For use of this form, see DA PAM 710-2-1. The proponent agency is DCS, G-4.</small>					DATE
					16 January 2012
AUTHORIZED REPRESENTATIVE(S)					
ORGANIZATION RECEIVING SUPPLIES HHC, 43D SB			LOCATION Building 8300, Fort Carson, Colorado		
LAST NAME-FIRST NAME-MIDDLE INITIAL	AUTHORITY		SIGNATURE AND INITIALS		
	REQ	REC			
Contreras, Fredys H.	Yes	Yes	<i>[Signature]</i> FC		
Bravo, David L.	Yes	Yes	<i>[Signature]</i>		
Malone, Erik S.	Yes	Yes	<i>[Signature]</i> E.S.M.		
Torgerson, Michael A.	Yes	Yes	<i>[Signature]</i> MA		
AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER					
THE UNDERSIGNED HEREBY <input checked="" type="checkbox"/> DELEGATES TO <input type="checkbox"/> WITHDRAWS FROM THE PERSON(S) LISTED ABOVE,					
THE AUTHORITY TO: Request and Receive Hazardous Materials, Class II, III, IV, and IX from the					
REMARKS Hazardous Materials Control Center, Building 400, Fort Carson, Colorado					
I ASSUME FULL RESPONSIBILITY					
UNIT IDENTIFICATION CODE WDHEAA			DODAAC/ACCOUNT NUMBER W51DBO		
LAST NAME-FIRST NAME-MIDDLE INITIAL	GRADE	TELEPHONE NUMBER	EXPIRATION DATE	SIGNATURE	
MARK A. SCHAUMBURG	O3	526-2166	16 Jan 2013	<i>[Signature]</i>	

DA FORM 1687, MAY 2009 PREVIOUS EDITIONS ARE OBSOLETE APD PE v1.00ES

NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES <small>For use of this form, see DA PAM 710-2-1. The proponent agency is DCS, G-4.</small>					DATE
AUTHORIZED REPRESENTATIVE(S)					
ORGANIZATION RECEIVING SUPPLIES			LOCATION		
LAST NAME-FIRST NAME-MIDDLE INITIAL	AUTHORITY		SIGNATURE AND INITIALS		
	REQ	REC			
AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER					
THE UNDERSIGNED HEREBY <input type="checkbox"/> DELEGATES TO <input type="checkbox"/> WITHDRAWS FROM THE PERSON(S) LISTED ABOVE,					
THE AUTHORITY TO:					
REMARKS					
I ASSUME FULL RESPONSIBILITY					
UNIT IDENTIFICATION CODE			DODAAC/ACCOUNT NUMBER		
LAST NAME-FIRST NAME-MIDDLE INITIAL	GRADE	TELEPHONE NUMBER	EXPIRATION DATE	SIGNATURE	

DA FORM 1687, MAY 2009 PREVIOUS EDITIONS ARE OBSOLETE APD PE v1.00ES



DOL HMCC SSA

COMMANDER/ACTIVITY HEAD APPROVED HAZMAT REQUIREMENTS REGISTER LIST

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
00-008-7198	SEALING COMPOUND, RUBBER	KT	\$17.57	
00-016-8662	ADHESIVE, PLASTIC EPOXY	KT	\$86.69	
00-067-5434	PRIMER COATING, AEROSOL, BROWN	PT	\$4.50	
00-080-1549	SEALING COMPOUND, FUEL TANK	KT	\$20.24	
00-082-2508	PRIMER, SEALING COMPOUND	BT	\$6.55	
00-087-8630	ANTISEIZE COMPOUND	LB	\$28.41	
00-092-2816	ADHESIVE, EPOXY, METAL	BX	\$107.49	
00-111-6254	HYDRAULIC FLUID, FIRE RESISTANT	GL	\$32.45	
00-111-6255	HYDRAULIC FLUID, FIRE RESISTANT	CN	\$216.54	
00-111-6256	HYDRAULIC FLUID, FIRE RESISTANT	QT	\$8.79	
00-117-8791	LUBRICATING OIL, ENGINE	PT	\$4.08	
00-118-0666	CORROSION PREVENTIVE	CN	\$16.83	
00-139-5297	RAIN REPELLENT	BT	\$10.62	
00-142-8965	INSECT REPELLENT, PERSONAL	BX	\$42.13	
00-142-9193	ADHESIVE, SUPER GLUE TYPE	BX	\$26.90	
00-145-0019	ADHESIVE, STRUCTURAL EPOXY	KT	\$32.00	
00-145-0020	ADHESIVE, ELECTRONIC PARTS	TU	\$29.23	
00-145-0161	GREASE, AIRCRAFT / INSTRUMENT	TU	\$43.42	
00-145-0268	GREASE, AIRCRAFT GP WD	CN	\$38.21	
00-148-9833	SEALING COMP, THREAD LOCKING	BX	\$15.85	
00-149-7431	HYDRAULIC FLUID, FIRE RESISTANT	QT	\$9.35	
00-149-7432	HYDRAULIC FLUID, FIRE RESISTANT	GL	\$29.84	
00-159-5012	ASSEMBLY FLUID, GENERAL	BX	\$109.29	
00-160-8481	INSPECTION PENETRANT	CN	\$5.15	
00-177-5094	SILICONE COMPOUND	TU	\$2.68	
00-180-6266	LUBRICATING OIL, AIRCRAFT TURBINE	CN	\$8.35	
00-181-7568	REMOVER, PAINT	GL	\$30.03	
00-181-7603	SEALING COMP, GREEN ACRYLIC	BT	\$10.62	
00-181-7761	ADHESIVE, FASTSET, ORANGE	CN	\$17.13	
00-190-0918	GREASE, GRAPHITE	CN	\$32.15	
00-190-0932	SILICONE BRAKE FLUID	PT	\$5.62	
00-201-0906	ALCOHOL, DENATURED	BX	\$11.44	
00-205-6786	ALCOHOL, DENATURED	QT	\$6.74	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
00-223-2739	ACETONE, TECHNICAL	PT	\$6.80	
00-223-4004	GREASE, MOLYBDENUM DISULFIDE	CN	\$97.12	
00-223-4134	HYDRAULIC FLUID, PETROLEUM BASED	GL	\$21.86	
00-224-6657	CLEANING COMPOUND, RIFLE BORE	CN	\$4.35	
00-224-6663	CLEANING COMPOUND, RIFLE BORE	GL	\$30.67	
00-227-1887	CLEANING COMPOUND, GLASS LENS	QT	\$6.20	
00-231-2353	CORROSION PREVENTIVE	CN	\$35.38	
00-231-2361	LUBRICATING OIL MIL-L-3150 M	QT	\$11.26	
00-231-6689	LUBRICATING OIL, GEN PURPOSE	QT	\$14.20	
00-231-6699	CUTTING FLUID, LARD OIL-BASED	PT	\$12.94	
00-238-8119	NAPHTHA, ALIPHATIC	GL	\$15.52	
00-241-1150	POTASSIUM CHLORATE, SOLID	BT	\$28.44	
00-242-4066	CALCIUM SULFATE, ANHYDROUS	LB	\$7.02	
00-243-3285	ANTISEIZE COMP, MOLYBENDUM DISULF	TU	\$12.83	
00-244-1296	CORROSION PREVENTIVE	GL	\$52.81	
00-244-1297	CORROSION PREVENTIVE	GL	\$46.28	
00-249-9354	SULFURIC ACID, BATTERY ELECTROLYTE	GL	\$8.85	
00-250-0063	SOLDER, TIN ALLOY	SL	\$16.67	
00-250-0926	PETROLATUM, TECHNICAL	CN	\$10.07	
00-251-2312	SEALING COMP, FUEL RESISTANT	TU	\$101.43	
00-252-3391	SEALING COMP, GASKET, FUEL	TU	\$9.11	
00-252-6383	HYDRAULIC FLUID, PETROLEUM BASED	QT	\$6.27	
00-253-1171	BEESWAX, TECHNICAL	LB	\$8.52	
00-255-4566	FLUX, SOLDERING	CO	\$2.38	
00-256-5526	LUBRICANT, TIRE AND RIM	QT	\$5.83	
00-256-5527	LUBRICANT, TIRE AND RIM	GL	\$12.03	
00-261-7899	PENETRATING OIL	PT	\$3.66	
00-262-8587	SODIUM CHLORATE, ANHYDROUS	BT	\$39.85	
00-264-3848	ADHESIVE, CANVAS PATCHING	CN	\$14.79	
00-264-5906	ETHYL ALCOHOL, ABSOLUTE	PT	\$11.48	
00-264-6618	SODIUM BICARBONATE POWDER	LB	\$1.83	
00-264-6715	MOLYBDENUM DISULFIDE POWDER	LB	\$50.59	
00-264-6751	ACTYLENE GAS, TECHNICAL, 225CF	CY	\$85.06	
00-269-8246	DAMPING FLUID, SILICONE BASED	LB	\$8.29	
00-270-5526	GASOLINE INDICATING PASTE	BX	\$5.92	
00-270-8177	SODIUM HYDROXIDE, POWDER	CO	\$7.25	
00-271-8427	LUBRICATING OIL, GENERAL PURPOSE	CN	\$9.51	
00-273-2388	LUBRICATING OIL, AIRCRAFT TURBINE	QT	\$5.15	
00-273-2389	LUBRICATING OIL, GENERAL PURPOSE	CN	\$3.53	
00-273-8664	LUBRICATING OIL, VACUUM PUMP	QT	\$27.76	
00-274-5421	CLEANING COMP, METAL DEGREASER	CN	\$47.12	
00-275-6010	METHANOL, TECHNICAL	CN	\$33.85	
00-281-1985	DRY CLEANING SOLVENT	BX	\$47.73	
00-281-3053	CARBON DIOXIDE, TECHNICAL	CY	\$24.17	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
00-292-1127	PRIMER COATING, ALKYD, RED OXIDE	GL	\$34.24	
00-292-9689	LUBRICATING OIL, WEAPONS	QT	\$24.06	
00-297-0593	ALUMINUM PRIMER, YELLOW, AEROSOL	PT	\$5.24	
00-348-7715	ENAMEL, AEROSOL, FLAT TAN	PT	\$4.15	
00-356-4936	DISTILLED-DEIONIZED BATTERY WATER	BT	\$19.12	
00-402-2372	LUBRICATING OIL, ENGINE, SUB ZERO	CN	\$318.12	
00-408-9635	GREASE, AIRCRAFT	CN	\$90.79	
00-491-7197	LUBE OIL, ENGINE, SUB ZERO, 55 GAL	DR	\$2,940.60	
00-506-8497	LUBRICANT, GENERAL PURPOSE	TU	\$52.11	
00-527-2045	ENAMEL PAINT, ALKYD, GLOSS YELLOW	GL	\$33.95	
00-529-7518	PENETRATING OIL, NON-AEROSOL	CN	\$8.18	
00-530-6814	GREASE, WIRE/ROPE/EXPOSED GEAR	CN	\$111.56	
00-543-7220	LUBE OIL, MOLYBENDUM DISULFIDE	LB	\$100.26	
00-543-7415	ALCOHOL, DENATURED	GL	\$17.76	
00-546-8637	CORROSION PREVENTIVE	CN	\$9.25	
00-555-4629	SOLDER, TIN ALLOY	SL	\$13.29	
00-582-4743	PAINT, AEROSOL, RUBBER, FLAT TAN	PT	\$5.44	
00-583-0401	INSULATING VARNISH, RED	QT	\$57.25	
00-584-3041	PROPANE, DISPOSABLE CYLINDER	BX	\$55.86	
00-584-3129	DISINFECTANT, DETERGENT	BX	\$134.46	
00-597-3608	METHANOL, TECHNICAL	GL	\$10.91	
00-597-5367	ANTISEIZE COMPOUND	CN	\$63.31	
00-598-5460	ENAMEL, ALKYD, FLAT SAND/TAN	GL	\$22.86	
00-598-5936	ENAMEL, ALKYD, GREEN, AEROSOL	PT	\$5.19	
00-598-5945	ENAMEL, ALKYD, GLOSS YELLOW	GL	\$35.13	
00-598-7316	SODIUM HYPOCHLORITE (BLEACH)	BX	\$32.48	
00-616-7486	ENAMEL, ALKYD, GLOSS RED	GL	\$35.84	
00-616-9143	ENAMEL, AEROSOL, FLAT BLACK	PT	\$4.30	
00-616-9181	PRIMER COATING, AEROSOL GRAY	PT	\$4.69	
00-621-1820	LEAK TEST COMPOUND	BT	\$4.88	
00-641-0426	COATING, NOSLIP, AIRCRAFT, GRAY	GL	\$35.57	
00-641-0427	COATING, NOSLIP, AIRCRAFT, BLACK	GL	\$34.55	
00-646-9727	CYLINDER, ENGINE STARTING FLUID	DZ	\$270.85	
00-656-1603	ARGON-OXYGEN COMP GAS MIX	CY	\$57.54	
00-657-4959	HYDRAULIC FLUID, DEXTRON VI	CN	\$89.13	
00-663-1770	GREASE, GENERAL PURPOSE	CN	\$49.44	
00-664-4761	ENAMEL, ALKYD, GLOSS WHITE	GL	\$28.25	
00-664-6610	DEODORANT, GENERAL PURPOSE	CO	\$19.23	
00-680-2233	DESICCANT, ACTIVATED	CN	\$25.20	
00-681-5999	LUBRICATING OIL, TURBINE, 55 GAL	DR	\$2,694.66	
00-682-6867	DISTILLED-DEIONIZED BATTERY WATER	BX	\$16.47	
00-685-0915	SEALING COMP, RUBBER, FUEL TANK	KT	\$20.24	
00-687-7904	DISINFECTANT DETERGENT	BX	\$198.13	
00-721-6055	DEODORANT, AEROSOL, AIR FRESHENER	BX	\$28.09	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
00-723-2746	SEALING COMP, RUBBER, FUEL TANK	KT	\$12.47	
00-753-4993	ISOPROPYL ALCOHOL	CN	\$2.62	
00-754-2595	GREASE, MOLYBDENUM DISULFIDE	CN	\$30.13	
00-782-2627	LUBRICATING OIL, AIRCRAFT TURBINE #3	QT	\$13.00	
00-782-2740	INSPECTION PENETRANT	KT	\$79.05	
00-784-3475	ANTISEIZE COMPOUND	QT	\$180.18	
00-817-0295	TALCUM POWDER	CN	\$1.68	
00-823-7861	STARTING FLUID, AEROSOL, ENGINE	DZ	\$32.70	
00-833-9563	ADHESIVE, SILICONE, WHITE, GEN PURP	KT	\$12.71	
00-835-0484	DEICING/DEFROSTING FLUID, AEROSOL	BX	\$40.86	
00-849-0071	SEALING COMP, NON-HARD, BLACK	TU	\$2.24	
00-855-6160	ISOPROPYL ALCOHOL	CN	\$62.59	
00-856-9222	REPAIR KIT, AIRCRAFT, FIBERGLASS	KT	\$50.02	
00-865-8991	ADHESIVE, SILICONE, BLACK	KT	\$10.94	
00-880-7332	ADHESIVE, SILICONE, CLEAR, SELF-LEVEL	KT	\$38.09	
00-880-7616	SILICONE COMP, CORROSION INHIBITING	TU	\$5.76	
00-889-3522	LUBRICATING OIL, WEAPONS	BT	\$5.65	
00-900-2139	BATTERY, 9 VOLT, ALKALINE	PG	\$9.51	
00-902-3871	ADHESIVE, SILICONE, RED	KT	\$7.23	
00-926-2275	WINDSHIELD WASHER FLUID	BX	\$18.15	
00-927-9461	SILICONE COMPOUND, ZINC OXIDE	TU	\$7.21	
00-935-4018	GREASE, MOLYBDENUM DISULFIDE	CA	\$10.68	
00-935-6597	LUBRICATING OIL, WEAPONS	BT	\$5.10	
00-935-9807	HYDRAULIC FLUID, PETRO, RED, OGT	QT	\$7.61	
00-935-9808	HYDRAULIC FLUID PETRO, RED, OHT	GL	\$25.22	
00-935-9896	MONOCHLORODIFLUOROMETHANE, 30#	CY	\$249.99	
00-938-1947	CORROSION PREVENTIVE	CN	\$8.51	
00-938-6860	ADHESIVE, AEROSOL, RUBBER BASED	CN	\$9.91	
00-938-7819	HELIUM-ARGON COMPRESSED GAS	CY	\$72.86	
00-944-7292	ADHESIVE KIT, METAL	KT	\$6.13	
00-944-8953	GREASE, AIRCRAFT GP WD	CN	\$17.70	
00-949-0323	LUBE OIL, SEMIFLUID, HIGH PRESSURE	TU	\$12.22	
00-953-1694	GREASE, GENERAL PURPOSE	CA	\$9.12	
00-958-8148	PAINT, SPRAY, FLUORESCENT ORANGE	PT	\$5.32	
00-965-2332	CARBON REMOVER, LIQUID	CN	\$49.62	
00-985-7099	LUBRICATING OIL, AIRCRAFT TURBINE	QT	\$13.38	
00-985-7246	GREASE AIRCRAFT/INSTRUMENT	CN	\$18.61	
00-999-6313	SEALING COMP, BLUE, PIPE JOINT	TU	\$2.91	
00-999-7548	LUBRICANT, INTERLOCKING	BX	\$50.00	
01-003-0262	ACETONE, TECHNICAL	GL	\$12.85	
01-008-8947	CLEANER, PLASTIC	BT	\$8.07	
01-011-5039	TEST KIT, ANTIFREEZE	EA	\$7.26	
01-035-5392	LUBRICATING OIL, GEAR, 80W90	QT	\$6.30	
01-035-5393	LUBRICATING OIL, GEAR, 80W90	CN	\$82.13	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
01-044-5034	ANTISEIZE COMPOUND	LB	\$6.68	
01-053-6688	CLEANER, LUBRICANT (CLP)	GL	\$31.31	
01-054-6453	CLEANER, LUBRICANT (CLP)	PT	\$14.05	
01-056-7346	DAMPING FLUID	CO	\$182.91	
01-056-9047	DAMPING FLUID	CN	\$368.16	
01-079-6124	CLEANER, LUBRICANT (CLP)	BT	\$4.00	
01-082-9100	GREASE, LUBRICATING, FOOD GRADE	CA	\$76.06	
01-084-9585	SEALING COMP, AEROSOL, BLACK	CN	\$9.43	
01-085-1423	CARBON REMOVING COMPUND	CN	\$4.00	
01-102-1473	CLEANER, LUBRICANT, GRAPHITE FREE	BT	\$1.63	
01-102-9455	BRAKE FLUID, AUTOMOTIVE	GL	\$63.53	
01-103-2868	SEALING COMPOUND, PLASTIC SURFACE	PT	\$6.81	
01-107-4000	ADHESIVE, EPOXY, PINK, FLEXIBLE	KT	\$81.36	
01-109-7793	LUBRICATING OIL, LOW EVAPORATING	LB	\$33.50	
01-114-6028	CUTTING FLUID, MINERAL OIL BASED	CN	\$20.81	
01-114-9968	HYDRAULIC FLUID, DEXTRON VI, 55 GAL	DR	\$703.60	
01-126-4459	LUBRICATING OIL, GENERAL PURPOSE	QT	\$10.19	
01-134-6513	CORROSION PREVENTIVE	CN	\$17.57	
01-143-4525	CALIBRATION FLUID, DIESEL INJECTOR	DR	\$932.81	
01-151-4884	RODENTICIDAL BAIT	CO	\$77.54	
01-158-0462	HYDRAULIC FLUID, FIRE-RESIST, 55 GAL	DR	\$1,593.61	
01-163-3481	ADHESIVE, EPOXY, PURPLE, METAL SKIN	KT	\$142.01	
01-165-2363	SEALING COMPOUND, BLACK RTV	TU	\$2.15	
01-171-7628	SEALING COMP, THREAD LOCK, RED	BT	\$8.91	
01-177-0795	CLEANER, SPRAY, WATER-BASED	BX	\$39.11	
01-190-2538	ISOPROPYL ALCOHOL	CN	\$2.61	
01-197-7689	GREASE, AUTOMOTIVE & ARTILLERY (GAA)	CN	\$74.93	
01-197-7691	GREASE, AUTOMOTIVE & ARTILLERY (GAA)	DR	\$1,167.72	
01-197-7692	GREASE, AUTOMOTIVE & ARTILLERY (GAA)	CN	\$340.46	
01-197-7693	GREASE, AUTOMOTIVE & ARTILLERY (GAA)	CA	\$10.83	
01-197-9773	ADHESIVE, EPOXY, RED	KT	\$111.81	
01-209-2684	LUBE OIL, HELICOPTER TRANSMISSION	QT	\$16.90	
01-210-1938	LUBE OIL, HELICOPTER TRANSMISSION	GL	\$67.07	
01-212-1409	GREASE,TRANSMISSION	CN	\$662.41	
01-212-9622	SEALING COMP, HI-TEMP, RED RTV	TU	\$4.58	
01-219-5714	CLEANING COMP, ENGINE COOLING	CO	\$32.74	
01-228-3389	GREASE, AIRCRAFT & AUTOMOTIVE	TU	\$21.56	
01-235-0872	CLEANING COMP, AIRCRAFT SURFACE	CN	\$99.55	
01-235-4164	PAINT, HEAT RESISTING, GREEN	GL	\$182.99	
01-235-4166	PAINT, HEAT RESISTING, BLACK	GL	\$166.47	
01-260-2534	LUBRICANT, SOLID FILM AEROSOL SPRAY	CN	\$14.57	
01-262-3358	GREASE, AIRCRAFT	CA	\$11.15	
01-265-3115	SILICONE LUBRICANT, AEROSOL	BX	\$164.13	
01-266-9756	DESICCANT, ACTIVATED	EA	\$19.46	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
01-283-8777	NITROGEN, TECHNICAL	CY	\$95.25	
01-293-2772	LUBRICATING OIL, ENGINE 15/40	DR	\$1,305.52	
01-323-4503	SEALING COMPOUND, BLUE RTV	TU	\$3.41	
01-331-6105	ENAMEL, AEROSOL, GLOSS WHITE	PT	\$7.12	
01-331-6106	ENAMEL, AEROSOL, FLAT WHITE	PT	\$7.12	
01-331-6107	ENAMEL, AEROSOL, GLOSS BLACK	PT	\$10.29	
01-331-6108	ENAMEL, AEROSOL, FLAT BLACK	PT	\$10.29	
01-331-6109	ENAMEL, AEROSOL, RED	PT	\$10.29	
01-331-6110	ENAMEL, AEROSOL, GLOSS RED	PT	\$10.29	
01-331-6113	ENAMEL, AEROSOL, FLAT OLIVE DRAB	PT	\$10.29	
01-331-6114	ENAMEL, AEROSOL, GLOSS YELLOW	PT	\$10.29	
01-331-6115	ENAMEL, AEROSOL, GLOSS YELLOW	PT	\$10.29	
01-331-6118	ENAMEL, AEROSOL, GLOSS BLUE	PT	\$10.22	
01-332-7633	BATTERY CLEANER	EA	\$7.63	
01-333-1841	FREEZING COMPOUND	BX	\$177.69	
01-334-2666	INSECT REPELLENT, SPRAY, CLOTHING	BX	\$171.36	
01-336-5062	ENAMEL, AEROSOL, GRAY	PT	\$12.80	
01-347-0980	CORROSION PREVENTIVE	CN	\$13.32	
01-352-6129	WATER PURIFICATION TABLETS	PG	\$136.29	
01-353-4799	HYDRAULIC FLUID, DEXTRON VI	QT	\$3.53	
01-359-7403	LUBRICATING OIL, AIR TOOL MOTOR	CN	\$15.62	
01-369-7897	POLYELECTROLYTE, REVERSE OSMOSIS	GL	\$19.71	
01-370-5245	CLEANING COMP, TURBINE ENGINE	CN	\$77.17	
01-371-8048	CLEANING COMP, AEROSOL, ELECTRIC	BX	\$184.11	
01-372-8303	CLEANING COMP, TURBINE ENGINE	CN	\$69.45	
01-373-8844	CLEANING COMP, GEN PURP, BIOBASED	DR	\$485.03	
01-374-9921	CHLORINATION KIT, WATER	KT	\$28.40	
01-378-0191	POLYURETHANE COATING, FLAT GREY	BX	\$168.57	
01-380-3976	CLEANING COMPOUND, ELECTRICAL	CN	\$19.83	
01-381-2675	COMPRESSED GAS DUSTER, 111	AY	\$42.38	
01-382-2904	ISOPROPYL ALCOHOL	BX	\$25.41	
01-383-4068	ANTIFREEZE, PURPLE	GL	\$22.42	
01-383-7926	CLEANER, INDUSTRIAL, BIOBASED	BX	\$59.00	
01-387-1131	CORROSION PREVENTIVE	BX	\$86.74	
01-410-8972	LUBRICATING OIL, REFRIGERANT	QT	\$27.48	
01-411-8931	CLEANING COMP, AEROSOL, OFFICE/DESK	BX	\$60.62	
01-412-4634	INSECTICIDE	CN	\$18.55	
01-412-6362	TETRAFLUOROETHANE	CY	\$351.63	
01-415-2520	EPOXY PRIMER COATING, YELLOW	BX	\$164.29	
01-415-2931	HAND CLEANER	BX	\$57.14	
01-418-9006	CORROSION PREVENTIVE	BX	\$55.68	
01-419-6200	LUBRICANT, TIRE, RUNFLAT	EA	\$15.33	
01-423-1295	BRAKE PARTS CLEANER / BRAKE WASH	BX	\$56.72	
01-424-7692	LUBRICATING OIL, HYDRAULIC	CN	\$106.95	

NIIN	ITEM DESCRIPTION	UI	UNIT COST	QTY REQ'D
01-424-7698	LUBRICATING OIL, HYDRAULIC	DR	\$1,600.82	
01-431-0533	ARGON, TECHNICAL	CY	\$116.71	
01-431-0681	OXYGEN, TECHNICAL	CY	\$15.75	
01-431-1166	HELIUM, TECHNICAL	CY	\$95.19	
01-431-3357	INSECTICIDE, WATER SOLUBLE TABLET	CO	\$81.14	
01-434-6556	CLEANING COMP, SOLVENT	BX	\$165.53	
01-438-5875	LUBRICATING OIL, ENGINE 15W40	BX	\$26.97	
01-438-6076	LUBRICATING OIL, ENGINE 15W40	QT	\$2.61	
01-438-6079	LUBRICATING OIL, ENGINE 15W40, 55 GAL	DR	\$419.58	
01-438-6082	LUBRICATING OIL, ENGINE 15W40	CN	\$43.08	
01-439-0756	LUBRICATING OIL, AIRCRAFT TURBINE	QT	\$15.48	
01-439-0859	LUBRICATING OIL, WEAPONS	TU	\$17.06	
01-441-0162	POLYURETHANE COATING, FLAT BLACK	BX	\$168.57	
01-441-5853	POLYURETHANE COATING, FLAT GREEN	BX	\$161.80	
01-441-5897	POLYURETHANE COATING, CARC GREEN	BX	\$168.57	
01-448-2298	LUBRICATING OIL, WEAPONS	CN	\$41.37	
01-448-9653	KIT, LENS CLEANING	BX	\$32.14	
01-460-6628	LUBRICATING OIL, ENGINE, 30W	BX	\$30.05	
01-460-7518	LUBRICATING OIL, ENGINE, 30W, 55 GAL	DR	\$421.59	
01-460-7526	LUBRICATING OIL, ENGINE, 30W	QT	\$2.61	
01-460-7536	LUBRICATING OIL, ENGINE, 30W	CN	\$43.90	
01-462-8502	DESICCANT, ACTIVATED	EA	\$346.81	
01-464-9096	ANTIFREEZE, PREMIXED, 55 GALLON	DR	\$432.47	
01-464-9125	ANTIFREEZE, PREMIXED	GL	\$14.13	
01-464-9137	ANTIFREEZE, RECYCLED	CO	\$63.30	
01-464-9152	ANTIFREEZE, RECYCLED, 55 GALLON	DR	\$593.33	
01-481-1135	ENAMEL, AEROSOL, SILVER	PT	\$9.74	
01-481-1139	ENAMEL, AEROSOL, GRAY	PT	\$15.20	
01-487-2852	CLEANING COMP, PAINT GUN	CO	\$383.59	
01-496-1943	LUBRICATING OIL, ENGINE, 10W, 55 GAL	DR	\$383.97	
01-496-1946	LUBRICATING OIL, ENGINE, 10W	CN	\$81.41	
01-496-1948	LUBRICATING OIL, ENGINE, 10W	CN	\$42.72	
01-501-5729	GREASE, AIRCRAFT	TU	\$21.03	
01-501-7745	GREASE, GAA, 55 GALLON	DR	\$2,719.81	
01-522-7666	HYDROGEN-ARGON COMPRESSED GAS	CY	\$53.68	
01-522-7674	ARGON-CARBON DIOXIDE GAS	CY	\$57.54	
01-573-2917	SEALING COMP, GREEN, INSPECTION	TU	\$1.50	
01-573-2922	SEALING COMP, ORANGE, INSPECTION	TU	\$1.50	

DODAAC: _____ DATE: _____ UNIT: _____

PHONE: _____

COMMANDER/ACTIVITY HEAD NAME & SIGNATURE



DOL HMCC SSA Statement Of Non-Availability (SONA) For GPC Card Hazardous Material Purchases

In order to comply with mandatory environmental reporting requirements, customers who purchase hazardous materials to be used on Ft. Carson MUST after purchase, return to the DOL HMCC SSA for required product tracking labeling, provide the DOL HMCC SSA with a copy of the GPC card purchase receipt and a current copy of the MSDS for each Hazardous Material item or product purchased.

This SONA is not to be used for any purchase of hazardous materials not identified here-in and applies only to those materials originally identified, listed and reviewed by DOL HMCC SSA staff. This SONA can only be used once. For additional information and/or assistance, the DOL HMCC SSA staff can be contacted during normal duty hours (0800-1630 hrs) at 526-2979 or 526-5349, location 5093 Tevis Street, Building 400/406.

SAMPLE

Item Information	Qty	UI	Zero Balance	Not Stocked	HMCC Staff
_____	___	___	()	()	_____
_____	___	___	()	()	_____
_____	___	___	()	()	_____
_____	___	___	()	()	_____

Customer Acknowledgement:

I have read, understand and will ensure that the procedures identified here-in are followed and completed in support and compliance of the Ft Carson Environmental Reporting Program requirements.

GPC Cardholder Signature: _____ *Date:* _____

Printed Name: _____ *Unit/Activity/DODAAC:* _____

Duty Phone: _____ *Building #* _____



DOL HMCC SSA

Customer Authorized Usage List (AUL) Hazmat Item Addition Request

New HM Item Requestor Information			
EPO/Hazmat Custodian's Name		Phone	
Requesting Organization		Organization	DODAAC
National Stock Number		Nomenclature	
Part/Product Number		Military Specification	
Container Size Preferred		Container Type	
Unit of Measure		HAZMAT Load Required :	15 Day Operational Load: Qty____ 30 Day Basic Load: Qty____
Location(s) where product will be used			
Description of Product Use/Process (describe work activity by which material will be used. Identify method of application):			
Justification/End Item Application (TM, Manufacturer's Specification, etc):			
Special conditions for use:			
Responsible Parties Approval			
I CERTIFY THAT THE MATERIAL IS REQUIRED AS STATED ABOVE (Responsible Commander or Activity Head Name, ID, Organization, Telephone)			
Signature:			
Printed Name			
Organization and Telephone:			
Date:			
Approving Activity	Approved		Date
	YES	NO	
HMCC Site Supervisor			
DOL Accountable Officer			
DPW Environmental Chemist			



DOL HMCC SSA

Index Of Hazardous Material Reference Publications

The following regulations can be found at www.usapa.army.mil

AR 25-1 Information Management
AR 25-2 Information Management
AR 200-1 Environmental Enhancement
AR 385-10 The Army Safety program
AR 700-68 Storage and Handling of Liquefied Gases and Their Full and Empty Cylinders
AR 700-141 Hazardous Materials Information Resource System
AR 700-143 Packaging of Hazardous Material
AR 702-7 Product Quality Deficiency Report Program
AR 702-11 Army Quality Program
AR 702-18 Materiel Quality Storage Standards Policy for Shelf Life Materiel
AR 710-2 Supply Policy Below The National Level
AR 725-50 Requisitioning, Receipt and Issue System
AR 735-5 Policies and Procedures for Proper Accountability
AR 735-11-2 Reporting of Supply Discrepancies
AR 740-1 Storage and Supply Activity Operations
AR 740-26 Physical Inventory Control
DA PAM 200-1 Environmental Protection and Enhancement
DA PAM 385-10 Army Safety Program
DA PAM 700-32 Packaging of Army Materiel
DA PAM 710-2-1 Using Unit Supply System (Manual Procedures)
DA PAM 710-2-2 Supply Support Activity Supply System (Manual Procedures)
DA PAM 710-7 Hazardous Material Management Program
TM 38-10 Storage and Handling of Hazardous Material

The following DOD Directives can be found at www.dtic.mil/whs/directives/

DOD 4140-1 Material Management Policy
DOD 4145.19-R-1 Hazardous Materials Storage and Handling Criteria
DOD 6050.5-H Hazardous Chemical Warning Labeling System

The following Executive Order can be viewed at www.archives.gov/federal-register/executive-orders/2000.html

E.O. 13148 Greening the Federal Government

The following Fort Carson Regulation can be viewed at www.carson.army.mil/Doimlink/FCRegs.htm

FC Regulation 200-1 Environmental Protection and Enhancement

The following can be found at www.osha.gov.

Title 29, CRF, Part 1910 Occupational Safety and Health

The following can be viewed at www.us.army.mil

ADSM-18-L1Y-AJT-ZZZ-EM/UM Standard Army Retail Supply System (SARSS1) Manual

Forms used but are not limited to:

DA Form 2765-1

DA Form 1348-1

DA Form 3161

DA Form 1687

Directorate of Logistics

Fort Carson, Colorado



Hazardous Material Control Center Supply Support Activity

(Center of Excellence)
