



DEPARTMENT OF THE ARMY
HEADQUARTERS, 4th INFANTRY DIVISION AND FORT CARSON
6105 WETZEL AVENUE, BUILDING 1435
FORT CARSON, COLORADO 80913-4289

REPLY TO
ATTENTION OF

AFYB-SC

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort Carson Recycle Policy

1. REFERENCES:

- a. Executive Order 13423-Strengthening Federal Environmental, Energy and Transportation Management, 24 January 2007.
- b. Executive Order 13514-Federal Leadership in Environmental, Energy and Economic Performance, 05 October 2009.
- c. AR 420-1
- d. FC Regulation 200-1

2. PURPOSE: To provide guidance to all Soldiers and civilians assigned to 4th ID, USAG Fort Carson, tenant organizations and contractors working at Fort Carson on the Recycle Program.

3. APPLICABILITY: This policy applies to all Soldiers, civilians, and contractors assigned to Fort Carson and Pinion Canyon Maneuver Site (PCMS) and all visitors attending activities on Fort Carson or PCMS. This policy also applies to all military units during mobilization and demobilization activities.

4. POLICY: Participation in the Fort Carson recycle program is a requirement, not an option. It is everyone's responsibility who serves, works, and lives on Fort Carson to recycle. I expect Commanders/Directors to implement an effective recycle program to minimize waste. This policy letter outlines practices I expect you to implement to help achieve waste reduction goals.

- a. All military units, Garrison organizations, tenant organizations and contractors will:

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(1) Establish a Recycle Program Standard Operating Procedure (SOP) using attached SOP tailored to your organization for the management of recyclable materials. (Recycle programs will be randomly inspected by the Directorate of Public Works (DPW), Environmental Compliance Assessment Team (ECAT) for compliance).

(2) Appoint a Recycle Action Officer to train and instruct personnel on recycling procedures and to manage organization program. Contact DPW, Recycle personnel for assistance with training.

(3) Coordinate with the DPW Recycle office to establish recycle points inside buildings/facilities for the collection of recycle material using clearly labeled cans/containers.

b. DPW Recycle office will:

(1) Provide clearly labeled cans/containers, dumpsters, and roll-off containers and establish collection points outside at buildings/facilities.

(2) Empty all dumpsters and roll-off containers on Fort Carson. (NOTE: If dumpsters DO NOT contain the material as labeled, it will not be emptied and coordination with organization POC for corrective actions will be requested.)

5. An Incentive Program (attached) is established to reward military units for the best unit recycling programs on a quarterly basis.

6. For more information about the recycle program, please call the Recycle Program Manager at 526-5898.

Encls
Recycle SOP
Incentive Program



JAMES H. DOTY JR
Brigadier General
Acting Senior Commander

DISTRIBUTION: A