



DEPARTMENT OF THE ARMY
HEADQUARTERS, 168TH REGIMENT (REGIONAL TRAINING INSTITUTE)
8721 FRANK BALDWIN ROAD BUILDING 9121
FORT CARSON, CO 80913-4149

NGCO-RTI-CSM

3 February 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Basic Leader Course Policy Letter #21 - Student Visitors

1. Student sponsors and their leadership are highly encouraged to visit their Soldiers during their attendance at the Basic Leader Course (BLC). I will make every effort to ensure the Soldier is available for visitation.
2. Commanders, First Sergeants, and Sergeants Major can dine with their Soldiers at any meal. A minimum of 48 hours notification is needed to allow for proper adjustment of the additional headcount and set up of a dining area through the Dining Facility. Coordination must be made with the Senior Small Group Leader of the Day prior to the visit.
3. Student Sponsors and leaders in the rank of Sergeant First Class and below can dine with their Soldiers for dinner meal only. A minimum of 48 hours notification is needed and must be coordinated through the Senior Small Group Leader of the Day prior to the visit.
4. Student sponsors and leadership are welcome to visit their Soldiers during the Situational Training Exercise (STX). However, coordination must be made with the Senior Small Group Leader of the Day prior to the visit.

LOWELL D. CHURCHMAN
CSM, USA
Commandant

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