

DEPLOYMENT/MOBILIZATION/SRP PACKET CHECKLIST

Per PPG Chapter 4

YOU WILL NEED TO BRING 2 MOB PACKETS/ARRIVING & MEDICAL & DENTAL, NLT 5 Days PRIOR TO Unit Arrival

LEFT SIDE:

- _____ 1. Individual Mob Orders (or TCS order for AD)
- _____ 2. SF 1199 – Direct Deposit
- _____ 3. IRS W-4
- _____ 4. DA 5960 – BAH
- _____ 5. DD137 - BAH
- _____ 6. DD2367 (OHA)
- _____ 7. DA 4187 (COLA entitlement)
- _____ 8. MARRIAGE CERTIFICATE
- _____ 9. BIRTH/ADOPTION RECORD
- _____ 10. DD 2558 – Allotment (active duty only)
- _____ 11. DD 1561 – Family Separation
- _____ 12. DIVORCE DECREE
- _____ 13. DD 2058 – Legal Residence
- _____ 14. Child Support Court Order
- _____ 15. Orders for Special or Incentive Pay
- _____ 16. DA 3645 - OCIE Issue
- _____ 17. SF 76A, Federal Post Card Application
- _____ 18. DA 4591-R - Retention Data Worksheet

RIGHT SIDE:

- _____ 1. THIS CHECKLIST
- _____ 2. SRP Checklist (DA7425)
- _____ 3. DD 93 – Emergency Data
- _____ 4. SGLV 8286 (& 8285 if necessary)
- _____ 5. SGLV 8286A – Dependent Insurance
- _____ 6. Security Clearance Verification
- _____ 7. ID TAGS(In Envelope)
- _____ 8. DOD CAC
- _____ 9. DA FORM 2-1 & 2A/2B
- _____ 10. ORB/ERB (active duty)
- _____ 11. DD 214's
- _____ 12. NGB 22's
- _____ 13. FAMILY CARE PLAN
- _____ 14. WILL (optional)
- _____ 15. POWER of ATTORNEY (optional)
- _____ 16. Retirement Points Doc (NGB 23A or USAR)
- _____ 17. LAST NCOER/OER (optional)
- _____ 18. PROFILE (DA3349)
- _____ 19. MMRB or Waiver documentation

TRAINING RECORDS

These may be filed in the mob packet

- WEAPON QUALIFICATION CARD WITHIN THE LAST SIX MONTHS
- APFT RESULTS
- CTT RESULTS

MEDICAL/DENTAL

- EVERY RECORD MUST INCLUDE THE DD2766 (DEPLOYMENT RECORD)
- EVIDENCE OF DNA SPECIMEN
- HIV (NEGATIVE) RESULTS WITHIN THE LAST SIX MONTHS
- MEDICAL WARNING TAGS
- SF-601 or PHS Form 731, CURRENT SHOT RECORDS
- HEARING AIDS
- TWO PAIR OF GLASSES AND ONE PAIR OF NBC MASK INSERTS
- 180 DAY SUPPLY OF PRESCRIPTION MEDICINE AND COPY OF PRESCRIPTION
- REPORT OF MEDICAL EXAMINATION
- MOST RECENT SF 88 (REPORT OF MEDICAL EVALUATION)
- DD 489 (DOD GENEVA CONVENTION CARD) (CIV, CHAPLAINS, MED PER ONLY)
- PROFILE (DA3349) (and MMRB determination or waiver paper work if required)
- DD2795 – Pre-deployment Health Assessment
- DD2769 – Post-deployment Health Assessment (from previous mobilizations/deployments)
- DA7349 – Initial Medical Review

DENTAL RECORDS with PANOGRAPHIC X-RAY, BITE WINGS, EXAM WITHIN ONE YEAR, & BE DENTAL CLASS I OR II!!!!