

**SAMPLE MEMO FORMAT FOR PYROTECHNIC DEVICES DURING TIMES OF HIGH
FIRE DANGER**

MEMORANDUM FOR: FORT CARSON TRAINING SUPPORT CENTER

SUBJECT: Request for Pyrotechnic Devices During High Fire Danger

1. (Unit) request the use of the following training devices:

Machine Gun Simulator
Artillery Simulator

2. This unit realized the danger these devices are capable of producing during times of High Fire Danger (HFD). Therefore, permission has been requested, and approved, from the Division G3 to utilize these devices. In addition this unit will provide fire-fighting equipment to mitigate any possible fires produced by these devices.

3. If the HFD level goes to extreme, these devices will not be used.

4. POC this memorandum is the undersigned at 52X-XXXX.

John Doe
CPT, IN
Commanding

G3 Approval